

# Chesapeake Bay ENT

## PATIENT INFORMATION

First name:		Middle:		Last:	
Ethnicity: (check one) <input type="checkbox"/> Hispanic / Latino <input type="checkbox"/> Not Hispanic / Latino		Race:	Language:	Birth date: / /	Age:    Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Street address:			Social Security no.:	Home phone #: (   )	
City:		State:	ZIP Code:		
				Cell phone #: (   )	
Employer:				Employer phone #: (   )	
Marital status: (please circle one):    Single    Married    Divorced    Widowed					
Referred by (please check one): <input type="checkbox"/> Dr. <input type="checkbox"/> Insurance Co. <input type="checkbox"/> Hospital					
<input type="checkbox"/> Family <input type="checkbox"/> Friend <input type="checkbox"/> Newspaper <input type="checkbox"/> Yellow Pages <input type="checkbox"/> Other					
What pharmacy do you use?:					
Patient's email address:					
Family Doctor (PCP):					

## INSURANCE INFORMATION

Primary Insurance:				
Subscriber's name:	Subscriber's SS #:	Birth date: / /	Group no.:	Policy no.:
Patient's relationship to subscriber: <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other				
Secondary insurance (if applicable):	Subscriber's name:		Group no.:	Policy no.:
Patient's relationship to subscriber: <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other				

## IN CASE OF EMERGENCY

Name of local friend or relative:	Relationship to patient:	Home phone no.: (   )	Cell phone no.: (   )
-----------------------------------	--------------------------	--------------------------	--------------------------

The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to Coastal Plain ENT. I understand that I am financially responsible for any balance. I also authorize Coastal Plain ENT or my insurance company to release any information required to process my claims.

\_\_\_\_\_  
*Patient / Guardian signature*

\_\_\_\_\_  
*Date*

# Chesapeake Bay ENT

## Otolaryngology / Head & Neck Surgery

### IMPORTANT INFORMATION

PLEASE READ ALL OF THE FOLLOWING AND ACKNOWLEDGE BY SIGNING

#### **ACCEPTANCE OF FINANCIAL RESPONSIBILITY:**

I understand that I am responsible for all medical expenses regardless of insurance coverage and whether or not there is an accident with another person at fault.

#### **COLLECTION COSTS:**

I hereby agree that should my account balance become delinquent more than 60 days that I will pay for all costs incurred by Chesapeake Bay E.N.T. (CBENT) for the collection of my delinquent account including but not limited to legal fees, court costs and collection agency costs.

#### **AUTHORIZATION FOR USE AND DISCLOSURE OF INFORMATION:**

I have read and fully understand CBENT's Notice of Patient Information Practices. I acknowledge receipt of a copy of the policy. I understand that CBENT may use or disclose my personal health information for the purposes of carrying out treatment, obtaining payment and evaluating the quality of services provided. I understand that I have the right to request restrictions of how my personal health information is used and disclosed for treatment, payment and administrative operations if I notify the practice in writing. I also understand that the practice will consider the request for restriction on a case-by-case basis, but does not have to agree to requests for restrictions. I understand that other physicians involved in my care, including my referring physician and primary care physician will be kept informed of my treatment.

I hereby consent to the use of my personal health information for the purposes as noted in the Notice of Patient Information Practices. I understand that I have the right to revoke this authorization in writing, at any time by sending such written notification to the Office Administrator at the address listed.

#### **ASSIGNMENT OF BENEFITS:**

I hereby authorize payment directly to Chesapeake Bay E.N.T. of the medical and/or surgical benefits of my insurance plan(s).

---

**SIGNATURE OF PATIENT, PARENT OR GUARDIAN**

---

**DATE**

---

**RELATIONSHIP TO PATIENT**